



FACTSET RESEARCH SYSTEMS INC. Corporate Governance Guidelines

I. Mission and Purpose

The Board of Directors (“Board”) of FactSet Research Systems Inc. (“FactSet” or the “Company”) is elected by the stockholders of FactSet and is mandated to act in the long-term interests of the Company. The mission of the Board is to provide guidance to the Company in order to promote FactSet’s success and enhance its ultimate value. The Board must actively make a good faith effort to be informed and to exercise appropriate judgment in matters before it. Each of the directors should also serve as a sounding board for management in matters where the director’s experience or expertise is pertinent.

II. Board Composition

A. Size and Selection Process

Nominations to the Board are made by the Nominating and Corporate Governance Committee of the Board and candidates for nomination may be recommended by stockholders. The Board determines the number of directors, in accordance with the Company’s By-laws. Vacancies on the Board will be filled by new directors.

B. Membership Criteria

The Board seeks to include directors with diverse and solid experience in areas relevant to the Company’s business. The Company’s directors and candidates for director must demonstrate strength of character, independent thought, sound judgment, integrity, professionalism, leadership, meaningful accomplishments and business knowledge. In addition, the Company’s directors must be committed to representing the long-term interests of the Company’s stockholders.

In evaluating candidates for nomination as a director, the Nominating and Corporate Governance Committee and the Board will consider the minimum qualifications set forth above in addition to other factors they deem appropriate based on the needs and desires of the Board, including specific business and financial expertise desired on the Board, experience as a director of a public company, geography, and other personal experience or similar factors.

C. Independent Directors

1. Criteria for Independence

The Board will be comprised of a majority of independent directors. The definition of “independent” will be based on the New York Stock Exchange (“NYSE”)’s and the Nasdaq Stock Market (“Nasdaq”)’s rules. The Board will make a determination that a director is independent at the beginning of the director’s first term in office in accordance with the stated definitions, and this determination will be reviewed annually for each director.

2. Meetings of Independent Directors

Independent directors will meet in executive session at the end of each regularly scheduled meeting of the Board. The independent Board Chair shall preside at executive sessions. The independent directors may meet at such other times as they shall determine. The independent directors may invite any non-management directors, management or both to participate at any meeting of the independent directors.

D. Leadership

1. Board Chair

The Board has adopted the policy of requiring the separation of the roles of Board Chair and Chief Executive Officer (“CEO”). Currently, the Board has an independent Board Chair.

2. Lead Independent Director

If the Chair of the Board is not independent, the Board may choose to designate a board member to serve as the Lead Independent Director.

E. Change of Responsibility

Any director who changes principal occupation or business association should notify the Board Chair and the Corporate Secretary and offer to resign effective at the end of such director’s term or immediately. The Board may determine, after receiving the recommendation of the Nominating and Corporate Governance Committee, whether to accept the offer of resignation.

III. Director’s Responsibilities

A. Attendance, Participation, Preparedness

Directors owe a duty of care to the Company. They must act on an informed basis, in good faith and in the honest belief that the action they take is in the best interests of the Company.

Directors are expected to attend all Board meetings and participate actively, offering their candid views and their well-informed, deliberate judgment. Directors should inform themselves using all material information reasonably available to them prior to making a business decision with regard to the Company.

Directors should have a full working understanding of the Company’s business and the issues relevant to it. Directors are expected to be prepared to discuss matters listed on the agenda for each meeting. Directors, acting through the Board Chair and/or the lead independent director, will also propose matters to be included on the agenda. Directors should review materials sent in advance of meetings.

B. Time Commitments

A director is expected to give freely and generously of the director's time in providing the best guidance to the Company. A director who is also a CEO of any public company may not serve on a total of more than two boards of public companies, all other directors may not serve on a total of more than four boards of public companies, in each case without the prior written approval of the Board. Each independent director is expected to participate in committees suited to the director's skills and for the best interest of the Company. Directors are also expected to make themselves available for non-regularly scheduled meetings as well as consultation with management on an as-needed basis.

C. Time Commitments

All new members of the Board are required to participate in the Company's orientation program for directors. All directors are encouraged to participate in continuing director education programs.

IV. Management Responsibilities

A. Informing the Board

Senior management will use its best efforts to keep the Board well informed of developments at FactSet and the issues facing the Company through regularly scheduled Board meetings. Whenever significant issues arise between regularly scheduled meetings, management will inform the Board as appropriate.

Management will prepare an agenda in advance of each Board meeting along with relevant background material to enable informed discussion at each meeting. Items not on the agenda may be discussed at the discretion of the Board Chair. Matters may be discussed at various meetings although no advance material has been prepared. Management will use its best efforts to deliver materials to the Board well enough in advance of each meeting to allow sufficient time for the directors to properly review the materials. Directors should allocate sufficient time to review thoroughly the materials distributed in advance of meetings and should come to meetings prepared to discuss the agenda items.

B. Director Access to Officers, Employees and Advisors

Members of management are expected to make themselves available to directors to answer questions and provide information whenever requested. The Board is empowered to employ outside advisors and resources at the Company's expense in discharging the Board's responsibilities.

V. Committees

The committees of the Board shall be the Audit Committee, the Compensation and Talent Committee and the Nominating and Corporate Governance Committee.

Each committee will have a written charter setting forth the purpose, goals and responsibilities of the particular committee, the procedures for committee member appointment and removal and committee structure and operations, as well as reporting to the Board.

All committees are empowered, as necessary, to seek the assistance of management or to employ outside advisors and resources at the Company's expense in discharging the committees' responsibilities. Each committee shall evaluate its own effectiveness at least once a year and the suitability of its charter at least annually. Each member of the Audit Committee, the Compensation and Talent Committee and the Nominating and Corporate Governance Committee will be independent, as defined in all applicable listing standards, laws and regulations. The Board may establish additional committees as it deems appropriate.

VI. Term Limits

The Board does not currently believe that term limits are in the best interest of the Company. Rather, the Nominating and Corporate Governance Committee will evaluate the appropriateness of re-nominating directors as their terms approach expiration. This committee will reassess the qualifications of a director, including the director's past contributions to the Board and the director's attendance and contributions at Board and committee meetings, prior to recommending a director for reelection to another term.

VII. Conduct Specific to Board Members

A. Ethics

The Board is expected to adhere to the Company's code of conduct and ethics and other policies that by their nature would apply to the Board. Any breach of the code of conduct and ethics by a director will be addressed at a meeting of the Nominating and Corporate Governance Committee, which may choose to refer the issue to the Board as a whole, depending on the nature of the breach. A director should promptly disclose to the Board any potential or actual conflict of interest involving such director. The Board will determine an appropriate resolution on a case-by-case basis. All directors must recuse themselves from any discussion or decision that they believe may be a conflict of interest.

B. Confidentiality

Board members are expected to maintain appropriate confidentiality regarding matters discussed in Board and committee meetings. They will exercise good judgment in their electronic communications regarding the Company. Management will act as spokespersons of the Company and the Board should direct outside questions about the Company to management for response. Directors will use a reasonable degree of care to ensure the security of physical or electronic materials provided to them.

VIII. Compensation

The Board will determine the form and amount of non-employee director compensation based on recommendations from the Compensation and Talent Committee. It is the general policy of



the Board that Board compensation should be a mix of cash and equity-based compensation. Employee directors will not be paid for Board membership in addition to their regular employee compensation. Independent directors may not receive consulting, advisory or other compensatory fees from the Company in addition to their Board compensation.

VIII. Communications with Directors

Stockholders and other interested parties may contact the Board, the Board Chair, the Lead Independent Director, or the non-management directors as a group by sending their correspondence to the Board (or other appropriate group), c/o Corporate Secretary, FactSet Research Systems Inc., at 45 Glover Avenue, Norwalk, CT 06850 or through the email address: Board@factset.com. The Corporate Secretary will review all communications and forward them to the Board Chair. The Corporate Secretary may, however, filter out communications that do not relate to the Company's business activities, operations or its public disclosures, but will maintain a record of these communications and make them available to the Board Chair (solicitations will not be recorded or forwarded). Any communications received by the Board Chair regarding concerns relating to accounting, internal accounting controls or auditing matters will be immediately brought to the attention of the Audit Committee and will be handled in accordance with the procedures established by the Audit Committee to address these matters.

Approved by the Board of FactSet Research Systems Inc. on June 23, 2026.